

CLERMONT FIRE COMMISSIONERS  
 BUDGET WORKSHOP/REGULAR MEETING  
 SEPTEMBER 15, 2014

The Clermont Fire Commissioners held a budget workshop prior to the regular meeting on Monday, September 15, 2014 at 6:30 P.M. Those in attendance were Chairman Mark Schiller, Commissioner Susan Rifenburgh, Commissioner Laurence Saulpaugh, Commissioner Raymond Bauer and Commissioner Ronald Rifenburgh. Also present were Denise Fiore, Treasurer and Robert Desmond.

The Commissioners discussed possible increases with fuel costs, building repair, insurance and equipment. The insurance line in the budget was increased from \$9,000 to \$10,000.

The Commissioners did not receive any correspondence from Milan Fire District regarding the agreement for fire protection provided to residents of Clermont in the Turkey Hill area. It was a three year agreement and this is the final year. The Commissioners will increase the line in the budget from \$2700 to \$2750.00.

The total increase of \$1,050.00 will bring the total appropriations to \$166,915.00.

The estimated unexpended balance will be left at \$11,000.00 and the final amount to be raised by taxes will be \$155,915.00.

A motion was made by Commissioner Susan Rifenburgh, seconded by Commissioner Saulpaugh to accept this as the proposed budget. All in favor. So carried.

Chairman Schiller opened the meeting with the salute to the flag.

MINUTES: A motion was made to accept the minutes of the August meeting by Commissioner Saulpaugh, seconded by Commissioner Bauer. All in favor. So carried.

TREASURERS REPORT:

Total amount of August invoices paid	\$ 3,830.58
Proposed September invoices	\$34,159.68 *
Paid September invoices	\$ 2,222.12
Total	\$36,381.80 *

\* Adjusted

Reconciliation of Accounts:

Bank of Greene County Balances to Date	
Money Market Checking balance	\$143,509.98
Checking balance	\$ 1,803.18
Plus deposit	\$ 2,000.00
Less outstanding checks	\$ 2,575.00
Checking balance to date	\$ 1,228.18
Money Market and Checking Account Total	\$147,738.16

Capital Reserve Fund Balance \$ 33,516.66

Reserve Fund Balance \$ 29,592.03

A motion was made to accept the Treasurer's report by Commissioner Saulpaugh, seconded by Commissioner Bauer. All in favor. So carried.

COMMUNICATIONS:

- RBC Wealth Management Account for August - \$327,337.23
- National Fire Protection Association membership application – 1 year, \$165; 2 years, \$300; 3 years, \$430. The Commissioners declined membership at this time.
- The fire alarm forms for unfounded alarms have been printed.
- Letters were sent out to those still needing physicals and OSHA.
- Received a letter from Visage Construction Corporation advising the District that they have no explosives, detonators or blasting agents, for which they are licensed, stored on the property at 719 Church Avenue at this time.

COMMITTEE REPORTS:

BUILDINGS AND GROUNDS: Commissioners Bauer and Saulpaugh

- Commissioner Bauer said that Tyler Case would be interested in wire brushing and painting the diesel fuel tank at Station #1. Commissioner R. Rifenburgh will monitor the fuel tank gauge. Commissioner Rifenburgh will bring in fuel log sheets to the meeting monthly.
- Commissioner Bauer said the water softener would be installed at Station #1.
- Flagpole will be put in within ten weeks.

INSURANCE: Commissioner Schiller and Commissioner Susan Rifenburgh

- Commissioner Susan Rifenburgh contacted Greg Fingar and through Utica Mutual Insurance the District could get tapes and online training that can be viewed on Blood Born Pathogens, Occupational Safety and Health, driver training. She also found that EVOC is not required training by the insurance company unless it is in your by-laws or SOP's.

FIRE EQUIPMENT: Commissioners Saulpaugh and Bauer

- Commissioner R. Rifenburgh reported that the pumps have been tested and serviced.
- Received a quote from VRS Sales on Truck #601 for work that needs to be done. Replacing packing rebuild of master drain, replace gauges, inspect for possible fuel leak, etc. for \$2,199.50. Also, the NFPA pump test will be done at no charge.
- Received a quote for VRS Sales on Truck #604- transfer valve switch needs to be replaced, replacement of light bulbs, rebuild tank fill and tank suction, etc. for \$1439.00. A motion was made by Commissioner Saulpaugh to get both trucks repaired as soon as possible, seconded by Commissioner Bauer. All in favor. So carried.
- Commissioner R. Rifenburgh reported last month that VRS Sales no longer handles the Viking Gear. He tried to find red and black gear through another vendor with no luck. It is still possible to get the gear through Viking Gear directly. A motion was made to complete the application to Viking by Commissioner R. Rifenburgh, seconded by Commissioner S. Rifenburgh. All in favor. So carried.

LOSAP: Commissioner S. Rifenburgh and Commissioner Schiller

No Report:

LAWS AND POLICIES: All Commissioners

No report.

LEGAL: All Commissioners

No report.

OLD BUSINESS:

- Chairman Schiller has cancelled the subscription to The Center for Education and Employment Law.

NEW BUSINESS:

- Driver Training: Commissioner S. Rifenburgh reported that there is no law that says that you have to have EVOC unless it is in the by-laws or the insurance company requires it. She feels that for our own protection we should have something that says we have training. Susan asked a driver if he would be willing to watch a video and he said he would. Commissioner R. Rifenburgh said that there should be a driver training officer that will go out with members and then sign off on them.

CHIEFS REPORT:

There were two calls for August:

- 8/17/14 – Mutual aid to Germantown for Fire
- 8/20/14 – Animal Rescue – Woods Road

The monthly drill was held on 8/25/14 on drafting and pump operation with fourteen firefighters attending.

The booster line from Truck #604 is still not back yet. The Chief will be contacting MES.

MES is testing the air bottles for the SCBA hydrostatic test.

Bailout rope training is scheduled on September 18<sup>th</sup> in Hudson and should be documented.

OSHA training is scheduled for Monday, January 26, 2015 and Monday, February 2, 2015. BBP can be done after that.

A motion was made by Commissioner R. Rifenburgh, seconded by Commissioner Saulpaugh to accept the Chiefs Report.

Commissioner R. Rifenburgh made a motion, seconded by Commissioner Saulpaugh to pay an invoice for Decker Construction for \$2100.00 for installation of the concrete pad and protection post for fuel tank and adjust the September paid invoices total to \$36,381.80. All in favor. So carried.

PUBLIC COMMENT:

Robert Desmond commended the Board and to keep up the good work.

A motion was made to adjourn at 8:35 P.M. by Commissioner R. Rifenburgh, seconded by Commissioner Saulpaugh.

Respectfully submitted,

Mary Helen Shannon  
Fire District Secretary