

CLERMONT FIRE COMMISSIONERS
REGULAR MEETING
JANUARY 15, 2018

The Clermont Fire Commissioners held their regular meeting on Monday, January 15, 2018 at 7:00 P.M. following the Organizational Meeting. Those present were Commissioner Susan Rifenburgh, Commissioner Laurence Saulpaugh, Commissioner Ronald Miller, Commissioner Raymond Bauer, Commissioner Ronald Rifenburgh, Treasurer Denise Fiore, Chief Lloyd Kukon, 1st Assistant Chief Collin Brown, Captain Les Coon, 1st Lieutenant Ryan Brown, 2nd Lieutenant Natasha Moyer, Fire Police Captain Harry Pease, Robert Desmond and Secretary Mary Helen Shannon.

MINUTES: After review of the December minutes a motion was made by Commissioner Saulpaugh to accept the minutes, seconded by Commissioner R. Rifenburgh. All in favor. So carried.

TREASURERS REPORT:

Total amount of December invoices paid	\$ 6,214.97
Proposed January invoices	\$ 2,975.40 *
Paid January invoices	\$ 2,514.59
Total	\$ 5,489.99 *

*Adjusted deducting \$69.00 for Sausbiers invoice

Reconciliation of Accounts:

The Bank of Greene County Balances to Date	
Money Market Checking Balance	\$54,474.48
Checking Balance	\$ 4,441.53
Less Outstanding Checks	\$ 2,433.84
Checking Balance to Date	\$ 2,007.69
Money Market and Checking Account Total	\$56,482.17
Capital Reserve Fund for Fire Equipment	\$29,713.04
Capital Reserve Fund for Construction & Improvements	\$33,648.42

A motion was made by Commissioner Saulpaugh to approve the Treasurer's report, seconded by Commissioner Miller. All in favor. So carried.

CORRESPONDENCE:

- RBC Wealth Management December 2017 account statement - \$380,893.87
- Certificate of Liability Insurance for Commercial Instruments & Alarm Systems
- Penflex Plan and Trust Documents for LOSAP. There was discussion about putting the plans on the District Website and giving copies to new members that join after January 1, 2018 as the Plan has changed for them. A motion was made by Commissioner R. Rifenburgh, seconded by Commissioner Miller for the Treasurer to add these to the website. All in favor. So carried.

- A motion was also made by Commissioner R. Rifenburg, seconded by Commissioner Miller to give an information packet to an applicant as the time he/she receives an application for membership with the plan document in it. All in favor. So carried.

BUILDING AND GROUNDS: Commissioners Bauer and Saulpaugh
No Report

INSURANCE: Commissioners R. Rifenburg and Miller
Chairwoman Rifenburg received an email from Fingar Insurance that they would like to come to the February 19th meeting to discuss our policy.

FIRE EQUIPMENT: Commissioners Bauer and Saulpaugh

- Commissioner Bauer asked about the scheduling of the service on the trucks. This servicing has to be scheduled, oil changes at Joe's Auto, if air filters are needed have them done. Pump service should be scheduled with VRS and pump test by Waterway. The trucks should be inspected when they are serviced by Joe's. Air testing of the compressor is supposed to be done trice a year, January and June and servicing is once a year.
- Truck 6010 which had the foam residue was cleaned up.
- Chief Kukon had a recall notice on the AED for corrosion. It was corrosion in a connection but it was checked and fixed.
- The light outside the truck bay at Station #2 has been fixed with a new bulb.
- Inventory is being done at Station #1 and there are some air bottles which should be declared as scrap.
- Commissioner R. Rifenburg asked if the light and siren came back from the former Chief. The light did but the siren did not. Chief Kukon will check on that.

LOSAP: All Commissioners

- The reports for the year have not yet been received.

LAWS AND POLICIES: All Commissioners
No Report

LEGAL: All Commissioners
No Report

OLD BUSINESS:

- Lettering of the trucks has been done on trucks 6013 and 6010.
- The Treasurer did complete the Treasurer's training given by the Association of Fire District, but the Secretary has not yet.

NEW BUSINESS:

- Chief Kukon would like to appoint Wes Werner as Engineer.
- Commissioner Bauer would like to know about the District maps and where to get them. There were copies at each Station. He will look into where to get them if they are not in the firehouses.

- Commissioner Bauer would like to attend the Commissioner's course on March 3rd at Wilton Fire House. A motion was made by Commissioner R. Rifenburg, seconded by Commissioner Miller to approve Commissioner Bauer attending the course. All in favor. So carried.
- Commissioner R. Rifenburg asked the Chief if the driver training information will be accessible to him when he needs them.
- Right to Know Policy: MSD sheets should be on file at both stations. Commissioner Miller will look into what we need to have. OSHA also requires a posting of any injuries or illnesses in the past year be posted at the firehouses.
- Commissioner R. Rifenburg suggested that the Commissioners start thinking about replacing the tanker truck #60-34. It is a 1996, twenty two years old. The last payment will be made on the mini-pumper in October 2019. Suggested asking VRS to write up specs for a replacement of the Pumper because the process takes from 18 months to two years.
- Commissioner R. Rifenburg said that there are two Chiefs vehicles without a lightbar or siren. There is an unexpended balance from last year of \$6,000. He suggested that the Chief and 1st Assistant decide what they want, not to exceed \$3,000 for a lightbar and siren. A motion was made by Commissioner R. Rifenburg, seconded by Commissioner Bauer to purchase what they need, not to exceed \$3,000 from last year's balance. All in favor. So carried.

CHIEFS REPORT:

There were no calls to report for December.

Drill:

12/18/17 – Equipment Check – Ventilation – 13 Firefighters attended

- Harry Pease is the new Fire Police Captain. Commissioner R. Rifenburg suggested that he take an inventory of what gear and items his members have and what they need and let the Chief know.
- The Chief appointed Wes Werner to be engineer.
- An Ice Rescue drill was held and an Officers meeting was also held.
- The Chief said that a coat drying rack is needed. They cost about \$6,000.00. The Chief will look into it further and request the fire department to help with the purchase by paying half.
- Commissioner R. Rifenburg suggested to the Chief that he see how much gear he needs for the members.
- Pager cases have been ordered and should be here in a few weeks.
- The Chief said that Evan Decker is interested in coming back as Car #3. He wanted to know if Evan can he be appointed. The fire company should ask if anyone else is interested in the position. If not, they could appoint him, then the district could approve him.
- Commissioner Saulpaugh would like to see a drill on hybrid cars and solar panels.

MOTION:

Commissioner R. Rifenburg made a motion to pay the bills less the \$69.00 to Sausbiers for checking the fire extinguishers, which is believed to be for Station #2, seconded by Commissioner Saulpaugh. All in favor. So carried.

FUEL REPORT: Commissioner R. Rifenburg reported the fuel usage at 48.8 gallons from 11/22/17 to 1/14/18.

PUBLIC COMMENTS:
NONE

A motion was made to adjourn by Commissioner Miller, seconded by Commissioner Saulpaugh at 9:15 P.M.

Respectfully submitted,

Mary Helen Shannon
Fire District Secretary