

CLERMONT FIRE COMMISSIONERS
MARCH 21, 2016

The Clermont Fire Commissioners held their regular meeting on Monday, March 21, 2016 at 7:00 P.M. at the Town Hall. Those present were Chairwoman Susan Rifenburgh, Commissioner Ronald Rifenburgh, Commissioner Laurence Saulpaugh, Commissioner Ronald Miller and Commissioner Raymond Bauer. Others present were Chief Fred Gooderham, Treasurer Denise Fiore, Robert Desmond and Firefighters Chris Odgen and Lloyd Kukon.

MINUTES: The Commissioners reviewed the minutes and a motion was made by Commissioner Saulpaugh, seconded by Commissioner Ronald Rifenburgh to approve the minutes. All in favor. So carried.

TREASURERS REPORT:

February invoices paid	\$16,820.12
Proposed March invoices	\$ 5,828.70 *
Paid March invoices	\$ 207.30
Total	\$ 6,036.00 *

* Adjusted amounts

Reconciliation of Accounts

The Bank of Greene County

Money Market Checking Balance	\$76,804.17
Checking Balance	\$ 3,451.47 *
*Bank error \$2,000 + \$30 fee transferred withdrawal and deposit to same account	
Less Outstanding Checks	\$ 2,371.59
Checking Balance to date	\$ 1,079.88
Money Market & Checking account total	\$77,884.08

Capital Reserve Fund Account:	\$33,601.81
Reserve Fund Account:	\$29,667.17

A motion was made to accept the Treasurer's report by Commissioner R. Rifenburgh, seconded by Commissioner Bauer. All in favor. So carried.

CORRESPONDENCE:

- RBC Wealth Management account statement for February - \$289,616.95
- Commissioners Training Certificate for Commissioner Ron Miller was received.
- Letter from Fingar Insurance that Utica National does not require that operators of the fire trucks to complete the EVOC course. They only request a valid driver's license.

BUILDINGS AND GROUNDS:

- Commissioner Saulpaugh said that the doorsill needs to be repaired or replaced at Station #1. He will take care of this.

INSURANCE:

- We did receive the letter from Fingar Insurance that Utica National only requires a valid driver's license.

FIRE EQUIPMENT:

No Report

LOSAP:

- Commissioner Ron Rifenburgh explained how the points for the LOSAP are calculated for a year. This will be posted at Station #2 for 30 days. If anyone has any questions they should contact Commissioner R. Rifenburgh or Chairman S. Rifenburgh. If this is approved by all it will be sent into Penflex. A motion was made to accept the LOSAP points for 2015 by Commissioner Saulpaugh, seconded by Commissioner Bauer. All in favor. So carried.
- Tony Hill from Penflex and David Rogers of RBC Wealth Management would like to come on a night other than meeting night in order to spend more time discussing the plan. Chairwoman Rifenburgh will contact them and try to set up a meeting for Friday, April 8th or Wednesday, April 6th at 7:00 P.M. Commissioners will be notified.

LAWS AND POLICIES:

- Drivers Apparatus and Pump Operator Policy: This policy was approved at the regular meeting on February 5, 2016. The Chief appointed Commissioner Ronald Rifenburgh, Assistant Chief Bruce Potts and himself to the committee.
- Commissioner Miller reported on the Reserve accounts. There should be four reserve accounts, Capital Improvements, Repairs, Apparatus and Equipment. The Commissioners will set these accounts up in September, with a mandatory referendum to be held at the December election.

LEGAL:

No report

OLD BUSINESS:

- Treasurer Fiore submitted the report from the Auditor. Commissioner R. Rifenburgh asked about any balance that was left at the end of 2015, where would it go. Denise will look into it.
- Truck renumbering system through the 911 Center and Emergency Management will not be taking place for awhile. Commissioner R. Rifenburgh was told that at some time the numbers will be changed. Commissioner R. Rifenburgh has come up with a numbering system for our trucks, based on what the County is suggesting. Truck 601 would become 60-12, Truck 603 – 60-13, Truck 604 – 60-14, Truck 602 (Mini Pumper) 60-10 and M60 (Utility) 60-70, Fire Captain would be Car 4. He asked how many would be in favor of starting now. The Chief is thinking that it may be a good idea. The Chief will submit them to the County for an okay and plaques will be

placed strategically in the trucks and plate numbers changed. The numbers on the trucks will not be changed due to the expense. The Commissioners agreed to this.

NEW BUSINESS:

- **PUMP TESTING:** Commissioner Saulpaugh received quotes for the pump tests from
Waterway: \$250.00 per truck
VRS Sales: \$375.00 per truck
Garrison: \$300 per truck plus \$95 per hour travel time.

A motion to accept Waterways quote was made by Commissioner Bauer, seconded by Commissioner Miller. All in favor. So carried.

- **SERVICING THE PUMPS AND CHASSIS:** The following quotes were received:
Garrison: \$795.00 plus \$95.00 travel
VRS Sales:
 - Truck #601, \$1,165.75 chassis and pump.
 - Truck #604, \$1,352.42
 - Truck #603 - \$1239.92Ralphs Automotive (Apparatus Plus)
 - Truck #603 - \$1077.00
 - Truck #604 - \$798.68
 - Truck #601 - \$799.00.

A motion was made to accept the bid of Apparatus Plus by Commissioner Bauer, seconded by Commissioner Miller.

- **Air Compressor:** Received a bill for air test for test done in December and received an invoice for another test that was just done from Haight Fire Equipment Supply. The Commissioners do not want to pay the invoice for \$755.00 until the Chief speaks with them. He will request that test be done in December along with air test, and not again until June.
- Truck #602 received a recall for the transmission.
- There is oxidation of paint on Truck #602. Commissioners Saulpaugh and Bauer will check the warranty.

CHIEFS REPORT:

There were seven calls for February:

- 2/7/16 – Mutual aid for Milan – Fitzsimmons Road
- 2/10/16 – Alarm Activation – Pleasantvale Road
- 2/14/16 – Water problem/broken pipe – Hogtrough Road
- 2/16/16 – Mutual Aid for Germantown – Maple Avenue
- 2/21/16 – Alarm activation – County Route 6
- 2/21/16 – Alarm activation – County Route 6
- 2/24/16 – Alarm activation – County Route 6

DRILLS:

- 2/9/16 Training – Ice Rescue drill at Germantown – 10 firefighters attended.
- 2/17/16 Training – Drags and Carries
- 2/22/16 SCBA Training /Advance hose lines/Search and rescue – 15 firefighters attended.

OSHA: There were three who did not attend the class. One was ill, but there was no excuse from two others.

A letter will be written to one firefighter to contact the Chief about his intentions, as he has not been attending calls, drills or OSHA classes.

The Chief would like to purchase a programmable cradle for Minitor pagers from Com Tech for \$89.00. A motion was made by Commissioner R. Rifenburg, seconded by Commissioner Saulpaugh. All in favor. So carried.

The Chief has been meeting with the Chiefs of Germantown and Livingston to come up with a Task Force Mutual Aid Agreement. A motion was made to accept the agreement by Commissioner R. Rifenburg, seconded by Commissioner Saulpaugh. All in favor. So carried.

A motion was made to pay the bills for March with the addition of invoices to MES for \$33.71; CIA Security for \$300.00 and the deletion of \$755.00 for Haight Fire Equipment by Commissioner R. Rifenburg, seconded by Commissioner Miller. All in favor. So carried.

PUBLIC COMMENT:

Bob Desmond asked about the number of calls for 2015 and if they were all structure fires. There were a total of 48 calls, which includes all kinds of calls. He also complimented the Commissioners on the meeting.

Fuel Report: 57 gallons used from 2/22/16 – 3/17/16.

A motion was made to adjourn at 8:45 p.m. by Commissioner Miller, seconded by Commissioner Saulpaugh.