

CLERMONT FIRE DISTRICT
NOVEMBER 19, 2018

The Clermont Fire Commissioners held their regular meeting on Monday, November 19, 2018 at 7:00 P.M. at the Town Hall. Those present were Commissioner Susan Rifenburgh, Commissioner Ronald Rifenburgh, Commissioner Larry Saulpaugh, Commissioner Raymond Bauer and Commissioner Ronald Miller. Also present was Treasurer Denise Fiore, Chief Lloyd Kukon, Captain Les Coon and Robert Desmond.

Chairwoman Rifenburgh opened the meeting with the salute to the flag.

MINUTES: A motion was made by Commissioner Saulpaugh, seconded by Commissioner Miller to accept the October minutes as written. All in favor. So carried.

TREASURERS REPORT:

RE: October 2018

Total Amount of October 2018 Invoices Paid	\$28,381.13
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RE: November 2018

Proposed November 2018 Invoices	\$ 5,840.02
Paid November 2018 Invoices	182.49
Total	\$ 6,022.51

Reconciliation of Accounts

The Bank of Greene County Balances to Date

Money Market Checking Balance	\$ 87,668.95*
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*Includes interest paid on 10/31/18/18 in the amount of \$7.20

Checking Balance	705.46
Less Outstanding Checks	75.98
Checking Balance to Date	629.48

Money Market & Checking A/C Total	\$ 88,298.43
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<u>Capital Reserve Fund for Fire Equipment</u>	\$ 29,709.86 (as of 12/31/17)
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Interest 12/31/17 – 1/31/18	\$ 1.26
Interest 1/31/18 – 2/28/18	1.14
Interest 2/28/18 – 3/31/18	1.26
Interest 3/31/18 – 4/30/18	1.22
Interest 4/30/18 – 5/31/18	1.26

Interest 5/31/18 – 6/30/18	1.22
Interest 6/30/18 – 7/31/18	1.26
Interest 7/31/18 – 8/31/18	1.26
Interest 8/31/18 – 9/30/18	1.22
Interest 9/30/18 – 10/31/18	2.44

Total \$ 29,723.40

Capital Reserve Fund for Constr. & Improvement \$ 33,645.61 (as of 12/31/17)

Interest 12/31/17 – 1/31/18	1.43
Interest 1/31/18 – 2/28/18	1.29
Interest 2/28/18 – 3/31/18	1.43
Interest 3/31/18 – 4/30/18	1.38
Interest 4/30 /18 – 5/31/18	1.43
Interest 5/31/18 – 6/30/18	1.38
Interest 6/30/18 – 7/31/18	1.43
Interest 7/31/18 – 8/31/18	1.43
Interest 8/31/18 – 9/30/18	1.38
Interest 9/30/18 – 10/31/18	2.77

Total \$ 33,660.96

Motion to accept the Treasurer’s report by Commissioner Saulpaugh, seconded by Commissioner Bauer. All in favor. So carried.

CORRESPONDENCE:

- RBC Wealth Management statement for October - \$381779.43
- Physical for Joshua Williams – a copy will be added to the cancer insurance file.
- Travel Policy has been updated.
- Grant contract has been submitted.

BUILDINGS AND GROUNDS: Commissioners Bauer and Saulpaugh
No report.

INSURANCE: Commissioners Ronald Rifenburgh and Ronald Miller
No report

FIRE EQUIPMENT: Commissioners Bauer and Saulpaugh
No report

LOSAP: All Commissioners

Commissioner R. Rifenburgh stated that anyone holding an office, and not doing their job, does not have to be given the extra LOSAP points for holding that position.

Asked that the Chief give in the records for the year for the LOSAP points.

POLICIES: All Commissioners

- TRAVEL POLICY: This policy has been updated.
- PUBLIC MEETINGS POLICY: The Commissioners would like a policy on public comment at meetings and hearing typed up by the Secretary.

OLD BUSINESS:

- TRUCK PURCHASE: Two resolutions have been prepared by the attorney for the purchase of the new truck:
RESOLUTION #23 OF 2018: Bond Resolution dated November 19, 2018 – The following resolution was offered by Commissioner Ronald Rifenburgh, seconded by Commissioner Ronald Miller, to wit:
A resolution authorizing the acquisition of a pumper tanker truck at an estimated maximum cost of \$420,000 with a period of probably usefulness of 20 years; authorizing the issuance of serial bonds of the Clermont Fire District, in the Town of Clermont, Columbia County, New York in an aggregate principal amount not to exceed \$395,000 pursuant to the local finance law to finance a portion of such costs, with the balance to be paid from the Fire District's Capital reserve for Fire Equipment; and delegating certain powers in connection therewith to the Fire District Treasurer.

The adoption of the foregoing resolution was duly put to a vote on a roll call vote, which resulted as follows:

Chair Susan Rifenburgh – Voting Aye
Commissioner Raymond Bauer – Voting Aye
Commissioner Ronald Rifenburgh – Voting Aye
Commissioner Ronald Miller – Voting Aye
Commissioner Laurence Saulpaugh – Voting Aye

The forgoing resolution was thereupon declared duly adopted.

RESOLUTION #24 OF 2018: The following resolution was offered by Commissioner Laurence Saulpaugh, seconded by Commissioner Raymond Bauer, to wit;
RESOLUTION DATED NOVEMBER 19, 2018

A resolution calling for a Special Election for the purpose of considering a proposition for the approval of a bond resolution adopted on November 19, 2018 by the Clermont Fire District authorizing the acquisition of a Pumper Tanker Truck at an estimated maximum cost of \$420,000, the issuance of serial bonds in an aggregate principal amount not to exceed \$395,000 and the expenditure of up to \$25,000 from the Capital Reserve for Fire Equipment.

The adoption of the foregoing resolution was duly put to a vote on a roll call, which resulted as follows:

Chair Susan Rifenburgh – Voting Aye
Commissioner Raymond Bauer – Voting Aye
Commissioner Ronald Rifenburgh – Voting Aye
Commissioner Ronald Miller – Voting Aye
Commissioner Laurence Saulpaugh – Voting Aye

The forgoing resolution was thereupon declared duly adopted.

Bids are expected to be returned and opened by December 17th on or before 7:00 P.M. but not awarded until after the election. The special election will be held on Tuesday, January 15, 2019.

- JANITORIAL SERVICES: The Commissioners should decide on what to pay for janitorial services at Station #1 and #2 (the bay area). It should probably be a flat rate. There should be a break down for each station and how often it needs to be done.
- The line striping in the bay at Station #2 needs to be done to make it easier to see when backing the truck in.
- CANCER POLICY: Chairwoman Rifenburg has been in contact with County about insurance and will be contacted with further details.

NEW BUSINESS:

- File Cabinet: Discussed file cabinet which was damaged and who should purchase a new one, the town or the district.

CHIEFS REPORT:

- AIR COMPRESSOR TEST: The test showed 50 hours of run time before filters need to be changed. He will be back in six months to check again and run air test.
- MES: Would like to purchase face wipes for SCBA gear – 300 for \$299.00. A motion was made by Commissioner Saulpaugh, seconded by Commissioner Bauer to purchase face wipe for \$299.00. All in favor. So carried.
- CO METER: The CO meter will be shipped out to be calibrated. Priced out CO meters with MES. They have one that lasts 2 years for \$169.00 and one that last four years with a 2-year kit for \$273.00. A motion was made by Commissioner Saulpaugh to purchase the four-year meter, seconded by Commissioner Bauer. All in favor. So carried.
- STATION 1 AND STATION 2 have been cleaned and pressure washed.
- HOSE TEST: Will be done in 2019.
- OSHA CLASSES: The courses will start in January.
- THERMAL IMAGING CAMERA: The camera is charging.

There were eight calls in October as follows:

10/7/18 - Wires down – 760 Woods Road

10/14/18 - Mutual Aid (Ancram) Route 82 Millerhurst Farm

10/19/18 - Rescue Assist (Injured Hunter) 284 Pleasantvale Road

10/19/18 - Alarm Activation – 751 Route 9G – Call turned over to Germantown, units out of service at previous call.

10/21/18 - Alarm Activation – 104 Mill Road

10/22/18 - CO check – 117 Cemetery Road

10/22/18 - CO alarm activation – 26 Legrand Avenue

10/27/18 - AAPI – Lasher Road and Route 9

Monthly Drills/Work Details

10/11/18 – Interior Air pack drill - 5 firefighters

10/13/18 – Cancer Benefit – 2 fire fighters

10/22/18 – Air Pack Training – 3 firefighters

10/29/18 – Drill/Chimney Fires/Ladder Operations – 5 firefighters

The Chief has scheduled a drill with Milan on December 18th. Discussed where the drill should be and the Chief has the final say on drills, etc. Commissioner R. Rifenburg thinks that for the point system the drills should be held in our district.

A course will be offered in Syracuse in June on Aggressive Interior Fire Attack for members of the NYS Fire Chiefs Association for \$335.00 each, and non-members for \$385.00 each. A motion was made by Commissioner R. Rifenburg, seconded by Commissioner Saulpaugh for Captain Les Coon and First Assistant Chief Collin Brown to attend in June in Syracuse. There will also be a class on Advanced Thermal Imaging being held in Syracuse.

A motion was made to pay the bills by Commissioner R. Rifenburg with the exception of the full fire department bill for the banquet. We pay up to \$1500 for the banquet. Seconded by Commissioner Bauer. All in favor. So carried.

FUEL USE: Used 26 gals.

PUBLIC COMMENT:

Bob asked about drills out of area and if they count towards points. They do. Captain Coon asked if addresses of Officers can be removed from the District website. They will be as it is not necessary that they be on there.

A motion was made to adjourn by Commissioner Miller, seconded by Commissioner Bauer at 9:00 P.M. All in favor. So carried.

Respectfully submitted,

Mary Helen Shannon, Secretary
Clermont Fire District