

# CLERMONT FIRE COMMISSIONERS

SEPTEMBER 18, 2017

The Clermont Fire Commissioners held their regular meeting on Monday, September 18, 2017 at 7:05 P.M. at the Town Hall. Those in attendance were Chairwoman Susan Rifenburgh, Commissioner Ronald Rifenburgh, Commissioner Raymond Bauer, Commissioner Laurence Saulpaugh and Commissioner Miller. Others present were Assistant Chief Lloyd Kukon, Treasurer Denise Fiore, Robert Desmond.

Chairwoman Rifenburgh opened the meeting with a salute to the flag.

MINUTES: A motion was made to approve the minutes of the August meeting by Commissioner Saulpaugh, seconded by Commissioner Bauer. All in favor. So carried.

## TREASURER'S REPORT:

Total amount of August invoices paid \$ 4,335.68\*

\*adjusted to pay Joe's Auto (124.99) and hold Sausbier's (\$20.00)

Proposed September invoices \$43,833.06\*

Paid September invoices \$ 2,178.56

Total \$46,011.62

\*Added to abstract: Albany Med (\$390); RBC LOSAP 2016 (\$36,445); Waterway (\$2,595)

## Reconciliation of Accounts

### The Bank of Greene County Balances to Date

Money Market Checking Balance \$139,450.49

Checking Balance \$ 2,736.70

Less Outstanding Checks \$ 2,090.14

Checking Balance to Date \$ 646.56

Money Market & Checking Account Total \$140,097.05

Capital Reserve Fund for Fire Equipment \$ 29,708.08

Capital Reserve Fund for Constr. & Equipment \$ 33,642.80

A motion was made to approve the Treasurer's report by Commissioner Saulpaugh, seconded by Commissioner Miller. All in favor. So carried.

## CORRESPONDENCE:

- Physicals were received for the following members:  
Samuel Williams, Joshua Williams
- RBC Wealth Management Account Statement for August \$339,723.16
- RBC Guggenheim Funds Summary Prospectus
- A. Colarusso & Son, Inc. quotes for Hot Mix Asphalt paving and related work on Station 1. (1) \$17,157.00 ACS will haul all material; (2) \$16,359.00 Town of Clermont will haul all material.
- MES work order for Flowtest of 8 2216 AP-50 airpacks
- Bacharach Certificate of Calibration for Monoxor III dated 8/28/17
- RBC email notifying District that they rebalanced their portfolio models.
- Clermont Fire District Service Award Program Auditor's Report for the Years Ended December 31, 2016 and 2015

## BUILDINGS AND GROUNDS: Commissioner Bauer and Saulpaugh

- Commissioner Bauer has taken care of the weeds around the fire house.
- Assistant Chief Kukon said he leak in the roof of Station 1 is fixed.

## INSURANCE: Commissioners R. Rifenburg and Miller

- Fingar Insurance new policy book received.

## FIRE EQUIPMENT: Commissioners Saulpaugh and Bauer

No report.

## LOSAP: All Commissioners

Commissioners reviewed and executed the Defined Contribution Service Award Program Plan Document.

The Commissioners approved the following:

-Resolution Number 16 amending the Clermont Fire District Defined Benefit Service Award Program.

-Resolution Number 17 freezing existing Defined Benefit Service Award Program.

## LAWS AND POLICIES: All Commissioners

Commissioners Bauer and Miller reviewed District's Policies and Standard Operating Procedures. Commissioner Miller said everything is in place it just needs to be organized, numbered with page breaks and an index. Commissioners recommend Secretary Email program to printer to set up so Commissioners can proof read.

## LEGAL: All Commissioners

No report

## OLD BUSINESS:

- Commissioner Ron Rifenburgh inquired about the cost of the lettering on the trucks. Assistant Chief Kukon said the cost to letter the trucks is \$300 and will get the cost to letter the doors.
- Letters have been sent to Bob MacCarthy, Pete Cicchetti, Chief Gooderham and Cody Rockefeller as requested by the Commissioners at last month's meeting.
- Commissioner Ron Rifenburgh has not seen any info on FEMA Grants to date.
- Commissioner Ron Rifenburgh asked if the cars have been removed from the airport. Assistant Chief Kukon said all the cars have been removed.
- Commissioner Ronald Rifenburgh said there are 5-6 paint spots to be repaired on 6013-not a major repair.

## NEW BUSINESS:

- Colin Brown had his standard physical but has to have a respiratory flow test.
- Re physicals-the description of the type of physical must be noted on the form and signed by a Commissioner.
- Commissioners requested a letter be sent to 911 cancelling low band tones.
- A motion was made by Commissioner Ronald Rifenburgh and seconded by Commissioner Bauer that the Secretary send a letter to all vendors informing them that all invoices be sent to 1795 Route 9, Germantown, NY 12526

## CHIEFS REPORT:

The Commissioners discussed and decided that the Chief does not have to read his report to the Commissioners at the monthly meetings.

There were eight calls for the month of August.

8//4/17- Mutual aid Livingston-2048 County Route 8

8/8/17- Smoke in Chimney-3510 Route 9G & Cedar Hill

8/10/17-Wires Down-202 Hogtrough Road

8/17/17 - Tree on phone lines-County 6 & Cedar Hill Road

8/22/17-Tree in roadway-Route 9 & Mountainview Road

8/22/17-Tree in roadway-Pleasantvale Road near Route 9

8/26/17-Mutual Aid Milan-1766 Jackson Corners Road

8/31/17-CO detector activation-1429 Route 9

- Fire School for pump operators will be on Monday and Wednesday nights beginning in October.
- OSHA training dates for 2018 is on Wednesday 1/10 and 1/17.

- Assistant Chief Kukon will attend fire school on 11/9/17 and any other Officers who would like to attend may do so. The cost is \$30 per person.
- Assistant Chief Kukon will check how many sets of gear are needed before new gear is purchased.
- Chairwoman Rifenburgh requested that firefighters return their gear if they did not get their physicals for 2017.
- A motion was made by Commissioner Ronald Rifenburgh and seconded by Commissioner Bauer for Assistant Chief Kukon to order 2 first aid kits from Gempler's.
- A motion was made by Commissioner Ronald Rifenburgh and seconded by Commissioner Miller for Assistant Chief Kukon to purchase a One Man Hose Roller.

A motion was made to pay the bills and adding Waterway by Commissioner Ronald Rifenburgh, seconded by Commissioner Bauer. All in favor. So carried.

PUBLIC COMMENT: Bob Desmond asked why the drills were held on Sunday. Commissioners responded there is more time on a Sunday because the drills take longer and mutual aid with other companies.

FUEL USAGE: 61.4 gallons used in August.

2018 BUDGET WORKSHOP: In as much, as there is a tax cap of 1.84%, an increase of \$2,908.00 is all that the Commissioners will increase the budget. This amount will be added to A9901.9 Reserve Fund, which is the account for purchase of fire equipment. The total appropriations for 2018 is \$170,958.00, estimated prior years unexpended balance is \$10,000.00 amount to be raised by taxes is \$160,958.00.

A motion was made by Commissioner Ronald Rifenburgh to approve the proposed 2018 budget with a 1.84% increase, seconded by Commissioner Miller. All in favor. So carried.

The public hearing on the 2018 Budget will be held on Tuesday, October 17, 2017 at 7:00 P.M.

A motion was made to adjourn by Commissioner Ron Rifenburgh, seconded by Commissioner Bauer at 9:35 P.M.

Respectfully submitted,

Denise Fiore  
Fire District Treasurer

