

CLERMONT FIRE COMMISSIONERS

ORGANIZATIONAL MEETING

JANUARY 20, 2020

The Clermont Fire Commissioners held their Organizational Meeting on Monday, January 20, 2020 at 7:00 P.M. at the Town Hall. Those present were Commissioner Susan Rifenburg, Commissioner Laurence Saulpaugh, Commissioner Ronald Miller and Commissioner Raymond Bauer. Commissioner Joseph Scott was absent due to sickness. Also present was Treasurer Denise Fiore, Chief Lloyd Kukon, 1st Assistant Chief Evan Decker, Josh Williams, 2nd Lieutenant Samuel Williams and Robert Desmond.

Treasurer Denise Fiore opened the meeting with the salute to the flag.

Resolution #1 - 2020 Appointment of Chairman

The Treasurer asked for a motion to nominate the Chairperson. Commissioner Bauer nominated Susan Rifenburg as Chairperson. Nomination seconded by Commissioner Miller. There were no further nominations. A motion was made by Commissioner Bauer, seconded by Commissioner Miller to close the nominations. All in favor. So carried. The Treasurer casts one ballot for Chairwoman Susan Rifenburg.

Resolution #2 – 2020 Appointment of Vice – Chairman

Commissioner Miller made a motion nominating Commissioner Laurence Saulpaugh as Vice Chairman, seconded by Commissioner Bauer. There were no other nominations. All in favor. So carried.

Resolution #3 – 2020 Appointment of Secretary

Commissioner Saulpaugh made a motion to appoint Mary Helen Shannon for Secretary at the budgeted salary of \$2700.00, seconded by Commissioner Bauer. All in favor. So carried.

Resolution #4 – 2020 Appointment of Treasurer

Commissioner Miller made a motion to appoint Denise Fiore for Treasurer at the budgeted salary of 2,700.00, seconded by Commissioner Saulpaugh. All in favor. So carried.

Resolution #5 – 2020 Appointment of Attorney

Commissioner Saulpaugh made a motion to appoint the Law Office of Freeman-Howard, Andy Howard, Esquire, seconded by Commissioner Bauer. All in favor. So carried.

Resolution #6 – 2020 Appointment of Accountant

Commissioner Miller made a motion to appoint Brian Fitzgerald as Accountant, seconded by Commissioner Saulpaugh. All in favor. So carried.

Resolution #7 – 2020 Approval of Surety/Undertaking for Treasurer

A motion was made to approve the surety/undertaking for the Treasurer by Commissioner Saulpaugh, seconded by Commissioner Miller. All in favor. So carried.

Resolution #8 – 2020 Appointment of Fire District Chief and Line Officers

- Fire Chief – Lloyd Kukon – A motion was made to accept Lloyd Kukon as Fire Chief by Commissioner Bauer, seconded by Commissioner Saulpaugh. All in favor. So carried.
- 1st Assistant Fire Chief – Evan Decker – A motion was made to accept Evan Decker as 1st Assistant Chief by Commissioner Saulpaugh, seconded by Commissioner Miller. All in favor. So carried.
- 2nd Assistant Fire Chief – Collin Brown – A motion was made to accept Collin Brown as 2nd Assistant Fire Chief by Commissioner Saulpaugh, seconded by Commissioner Miller. All in favor. So carried.
- Captain – Vacant
- 1st Lieutenant – Joseph Scott – A motion was made to accept Joseph Scott as 1st Lieutenant by Commissioner Bauer, seconded by Commissioner Miller. All in favor. So carried.
- 2nd Lieutenant – Samuel Williams – A motion was made to accept Samuel Williams as 2nd Lieutenant by Commissioner Commissioner Saulpaugh, seconded by Commissioner Bauer. All in favor. So carried.
- Fire Police Captain – Laurence Saulpaugh was appointed by the Chief to the position of Fire Police Captain.
- Engineer – Cody Rockefeller was appointed as Engineer by the Chief.

A motion was made to accept all Officers as listed by Commissioner Miller, seconded by Commissioner Bauer.

Those present were sworn in by the Secretary, the remaining will be sworn in this week.

Resolution #9 – 2020 Official Newspaper

A motion was made by Commissioner Saulpaugh to retain the Register Star as the official District newspaper, seconded by Commissioner Miller. All in favor. So carried.

Resolution #10 – 2020 Official Bank

A motion was made by Commissioner Saulpaugh to name the Bank of Greene County as the official District Bank, seconded by Commissioner Miller. All in favor. So carried.

Resolution #11 – 2020 Authorizing Prepayment of Bills

A motion was made by Commissioner Saulpaugh that utilities, such as fuel oil, electric, phone and rent can be paid prior to authorization from the Commissioners, seconded by Commissioner Bauer. All in favor. So carried.

Resolution #12 – 2020 Authorizing the Chief to spend up to \$200.00 without prior authorization from the Board of Fire Commissioners.

A motion was made by Commissioner Miller, seconded by Commissioner Bauer. All in favor. So carried.

Resolution #13 – 2020 Signing of Contracts

A motion was made to empower the Chairperson or Vice Chairperson, in the Chairperson's absence, to sign any contracts when contracts are approved by at least three members of the Board by Commissioner Bauer, seconded by Commissioner Miller. All in favor. So carried.

Resolution #14 – 2020 Designation the Location, Date and Time of the Regular monthly meeting of the Board of Commissioners

A motion was made by Commissioner Miller to hold the meetings on the third Monday of the month at 7:00 P.M. at the Town Hall, seconded by Commissioner Saulpaugh. All in favor. So carried.

Resolution #15 – 2020 Designating Membership in Associations for District purposes.

A motion was made by Commissioner Miller designating the Association of Fire Districts, seconded by Commissioner Saulpaugh. All in favor. So carried.

Resolution #16 – 2020 Designation of Conventions, Meetings, Seminars, Training

A motion was made by Commissioner Miller to approve Commissioners Training for newly elected Commissioners, seconded by Commissioner Bauer. All in favor. So carried.

Resolution #17 – 2020 Operating Committees

Buildings and Grounds – Commissioner Bauer, Commissioner Saulpaugh

Insurance – Commissioner Miller, Commissioner Scott

Laws and Policies – All Commissioners

Fire Equipment – Commissioner Bauer, Commissioner Saulpaugh

Legal – All Commissioners

LOSAP – Commissioner S. Rifenburgh, Commissioner Miller

A motion was made to accept the committee designations by Commissioner Miller, seconded by Commissioner Saulpaugh. All in favor. So carried.

Resolution #18 – 2020 Approval of any Leases of Fire Station or Administrative Facilities

A motion was made to approve the amount of the \$2,000.00 per month for the lease of Station #2 Truck bay by Commissioner Miller, seconded by Commissioner Bauer. All in favor. So carried.

Resolution #19 – 2020 Procurement and Purchasing Policy

A motion was made to reaffirm that there have been no changes to the policy by Commissioner Saulpaugh, seconded by Commissioner Miller. All in favor. So carried.

Resolution #20 – 2020 Insurance Agency

A motion was made to approve Fingar Insurance as the insurance agent for the District by Commissioner Saulpaugh, seconded by Commissioner Miller All in favor. So carried.

Resolution # 21 – 2020 Appointment of District Physician and or Physical Examination Policy

A motion was made to keep Columbia Memorial Hospital for physicals by Commissioner Miller , seconded by Commissioner Bauer. All in favor. So carried.

A motion was made to adjourn the Organizational Meeting by Commissioner Saulpaugh, seconded by Commissioner Miller at 7:15 P.M. All in favor. So carried.

Public Comment:

None

Respectfully submitted,

Mary Helen Shannon
Fire District Secretary