

CLERMONT FIRE COMMISSIONERS
March 15, 2021

The Clermont Fire Commissioners held their regular meeting on Monday, March 15th 2021, at 7:00 P.M. at the Town Hall.

Those in attendance were Chairwoman Susan Rifenburg, Commissioner Laurence Saulpaugh, Commissioner Raymond Bauer, Commissioner Ronald Miller, and Commissioner Joseph Scott. Others present were Chief Brown, Fireman Les Coon, Bob Desmond, Secretary Jennifer Flandreau, and Treasurer Brian Fitzgerald.

Chairwoman Rifenburg opened the meeting with a salute to the flag.

MINUTES: The Minutes of the February meeting and Organizational meeting were reviewed. A motion was made to accept the minutes with two corrections on page one. Date correction and attendance correction noted by Commissioner Bauer, seconded by Chairwoman Rifenburg. All in favor. So carried. Commissioner Bauer made a motion to accept the organizational review with corrections of date and attendance, seconded by Commissioner Saulpaugh. All in favor. So carried

TREASURER'S REPORT:

A motion was made to accept the Treasurer's Report by Commissioner Raymond Bauer, seconded by Commissioner Laurence Saulpaugh. All in favor. So carried

CORRESPONDENCE:

- RBC Wealth Management statement for March 2020 \$421,262
- Physicals received - Brendon Hagerty and James Potts
- Fingar insurance invoice \$668.00
- Received the fire slip order and bill \$145.10

OPEN DISCUSSION:

No Discussion

BUILDING AND GROUNDS:

All Commissioners

Chief Brown :

Recap in hopes of building a new office.

Everything in the kitchen was disposed of - coffee maker, microwave, etc.

Firefighters will pitch in and build the office themselves.

Waiting for a quote for plumbing from Dave.

Commissioner Scott discussed the alternative of making the shed into an office.

All Commissioners agreed/prefer the office inside the building.

A railing will be placed for drills and built to specs.

Commissioners will have access to the new office.

There is a computer and projector locked up at station one. Chief Brown will look into the function of the laptop. It may need to be updated.

Chief Brown would like cleaning funds of $\$285 \times 4 = \1140 to be moved to drills and training funds. A motion was made by Commissioner Scott to accept and move the funds, seconded by Commissioner Bauer. All in favor. So carried

Chief Brown is Ready to start building.

A motion was made by Commissioner Scott to spend up to \$5,000 on the office construction, seconded by Commissioner Bauer. All in favor. So carried.

FIRE EQUIPMENT:

Commissioner Bauer:

Commissioner Scott recommends having Ralph install the new lights for truck 6013.

Shakerley charges \$1,700 for the same lights and Firetech offered to send lights for a 30 day trial and install ourselves.

Ralph can order and install for \$1,430.

A motion was made by Commissioner Scott to have Ralph install the lights, seconded by Commissioner Saulpaugh. All in favor. So carried.

We will also have Ralph fix the plug injector when he does the lights.

Ejection outlet on the MINI's housing is cracked and needs to be looked at too.

Chief Brown would like to order a new nozzle tip for \$381.25 for the 6035 truck. Good to have combination task tip with fog option for small fires and ensuring large fires are out.

A motion was made by Commissioner Bauer to purchase the new hose tip, seconded by Commissioner Scott. All in favor. So carried.

Chief Brown addressed the problems with the remotes for the overhead doors in station one. Lift master dealer can come and replace and program new ones. It will cost about \$225 for parts and labor.

A motion was made by Commissioner Saulpaugh to order the new remotes, seconded by Commissioner Bauer. All in favor. So carried.

Chief Brown will set it up.

LOSAP:

Chairwoman Rifenburg mentioned that she and Commissioner Miller finished the updated Losap points for the year. It will take about 30 days to receive the updated information. She will send it out as soon as she gets it.

Chairwoman Rifenburg spoke to Penflax about the audit. Any independent accountant can do the audit. Brian will ask Mark from his firm if he would like to do it and find out how much it will cost.

Secretary Flandreau will look into the price from previous years.

LAWS AND POLICIES: All Commissioners

Chief Brown Signed a Mutual Aid Contract with Germantown FD.

Mutual aid agreements:

“Rule 176 in the Chiefs book; says the chief has permission to do mutual aid agreements without board approval.”Chief Brown.

Commissioner Rifenburgh mentioned that the Chief needs to talk to the board before making agreements with other companies. The district needs to know where our equipment will be being used.

We have a mutual aid contract in effect till January 2022 with Livingston FD.

We need to find out if we need to sign a new one with Tivoli FD.

Commissioner Scott made a motion to agree with the new Mutual Aid agreement with Germantown FD, Seconded by Commissioner Bauer. All in favor. So carried.

LEGAL: All Commissioners

No discussion.

OLD BUSINESS: All Commissioners

No discussion.

NEW BUSINESS:

MISCELLANEOUS:

Commissioners and Chief

Dry hydrants;

We have many dry hydrants in the district. There is one off Woods road, it is difficult to find water on that road. The firehouse received new district maps for each firehouse so we can mark/make note of all the dry hydrants in the district.

CHIEFS REPORT:

There were 10 Calls in February as follows: total man hours = 165.12

2/13/21 - Alarm activation -3591 Route 9G - CO alarm- 6FFs- 4.5 Hours

2/14/21 - 2 Vehicle AAPI - Route 9G between firehouse road and County Rt 6- 5FFs - 5 Hours

2/18/21 - 1 Vehicle AAPI - Route 9G between East Camp road and Round Top road- Germantown FD - 10FFs - 9.5 Hours

2/19/21 - Indoor smoke investigation - 641 County Route 6 - 8 FFs - 2 Hours
2/22/21 - Unknown type fire - 130 Moore Road - 8 FFs - 1.4 Hours
2/23/21 - Mutual Aid - Germantown FD - Structure fire - 4663 Route 9G - Tanker and water supply operations - 10 FFs - 15 Hours
2/24/21 - Alarm Activation - 3829 Route 9G - 8 FFs - 2 Hours
2/26/21 - Mutual Aid standby - Germantown FD - Propane leak - 4301 Route 9G - 10 FFs - 1.25 Hours
2/26 -2/27/21 - Mutual Aid - Germantown FD - Tanker and water supply operations - Propane leak - 4301 Route 9G - 10 FFs - 118.17 Hours
2/28/21 - Mutual Aid - Germantown FD - Tanker response - 7 FFs - 6.3 Hours

Commissioners went over Chief Browns wish list presented last month.
Commissioner Bauer made a motion, seconded by Commissioner Saulpaugh. All in favor.
So carried.

Chief requested permission to purchase two tables and folding chairs at \$119.98 each.
Radios:

Germantown FD gave us permission to use and install the Germantown FD VHF radio frequency. We also have access to Milan's frequency.
These frequencies need to be programmed in. It will cost \$330 and \$100 time/travel for the radio company to travel here and program everything including the shoulder microphones.

Firefighter gear expires in November. Chief Brown is looking into a few different companies and grants. We will set up a showing for the District Commissioners in the near future.

WORK DETAILS:

No work details

A motion was made by Commissioner Scott to pay the bills, seconded by Commissioner Bauer. All in favor. So carried

FUEL REPORT:

gallons used 7 gallons

PUBLIC COMMENTS:

No discussion

A motion was made to adjourn at 8:45 P.M. by Commissioner Bauer, seconded by Commissioner Scott. All in favor. So Carried.

Respectfully submitted
Jennifer Flandreau Secretary,
Clermont Fire District

